

Certified Copies of Birth/Marriage/Civil Union and Death Certificates (Residents Only):

[Download Request for Certified Copy of Vital Record](#)

All copies have corresponding fees. Please see form for details. Proof of ID is State Mandated. ID should be photo driver's license with current address or two other forms of ID, e.g., utility bill, lease, deed, bank statement, telephone bill, or hospital bill. No PO Box numbers accepted. There are NO EXCEPTIONS to these requirements.

Requirements When Applying for a Marriage License:

1. Either applicant must reside in Teaneck— both bride and groom to show proof of residence i.e. driver's license, or Lease showing a Teaneck address, utility bill, telephone bill, or bank statement. No PO Box numbers. No other ID will be accepted.
2. Female applicant and Male applicant are to come in together with only one witness who must know both applicant and be 18 or older.
3. Show SS cards and birth certificates. Anyone born abroad should get birth certificates translated and notarized.
4. If either party is divorced or widowed, proof must be shown. I.e. FINAL divorce decree or death certificate.
5. Make appointment Mon-Fri. between 9:00am and 3:30pm.
6. Must know date of marriage and who is performing the marriage before appointment is made
7. There is a 72-hour waiting period before license will be issued.
8. License valid 30 days after being issued.
9. Fee \$28.00 – cash/check/ money order.

APPLYING ON THE INTERNET

Applications are available on the internet at http://www.state.nj.us/health/vital/marriage_apply.shtml

The same procedure above is required when using this method to apply for a marriage license.

Appointments are still required and all documentation must be provided and witnesses must be present.

The application must be typed or printed; illegible applications will not be accepted.